

STORM WATER MANAGEMENT INSPECTOR

DISTINGUISHING FEATURES OF THE CLASS: Storm Water Management Inspectors conduct field inspections of construction sites, designated Storm Water Management areas as well as locations of complaints and or violations of the Town Storm Water Management local law. They also conduct testing of Storm Water discharge and possible sources of contaminants. They also participate in the community educational programs for Storm Water Management. Work is performed under the supervision and direction of the Town's Storm Water Management designee. Incumbents perform related tasks as required.

TYPICAL WORK ACTIVITIES:

Inspects construction sites in Town for compliance to Storm Water Management local laws;
 Monitors compliance to local laws and related permits for Town facilities, right-of-ways and other public areas;
 Responds to complaints of Storm Water Management local laws;
 Issues orders to remedy for violations;
 Maintains inspection logs and related reports;
 Participates in community education programs;
 May train highway crews in various Storm Water practices;
 Investigates origins of illicit discharge to Town Storm Water system;
 Issues citations for violations;
 Advises supervisor when practices are not in compliance with NYDEC regulations;
 Accepts escrow checks for outstanding projects;
 Maintains records of escrow checks and reconciles the funds with the Comptroller;
 Participates in plan review of construction site for compliance with Storm Water Management local laws;
 Prepares records and reports as necessary.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Ability to read and understand technical rules and regulations governing Storm Water Management; ability to apply basic procedures, principles and practices applied in Storm Water Management and erosion and sediment control; ability to learn basic GIS/GPS equipment and software as well as use personal computer and related software; good observational skills and ability to write observation reports; ability to communicate effectively to convey necessary information and cooperation of others for compliance with codes; general knowledge of construction practices; ability to learn basic surveying principles and practices; ability to be tactful and positively assertive in dealing with the public; physical ability to enter construction sites and walk and stand on different terrain; ability to operate a motor vehicle; physical condition commensurate to demands of the position.

MINIMUM QUALIFICATIONS: Associate's Degree in Civil Technology or related field.

Note: Must maintain a NYS driver's license.

Adopted 10/2/07
 Town of Colonie
 Personnel Officer
 Amended 1/24/18