

Stormwater Coalition of Albany County
Joint Storm Water Management Program Plan

SWMP Document
2019 to 2020

Annual Evaluation
(April, 2019)

Goals Completed & Explained: 3/10/18 to 3/9/19
Priority Activities: 3/10/2019 to 3/9/2020

Pertaining To:
NYSDEC SPDES General Permit for Stormwater Discharges
from Municipal Separated Storm Sewer Systems (MS4s)
Permit No. GP-0-15-003



Stormwater Coalition of Albany County
Joint Storm Water Management Program Plan

SWMP Document
2019 to 2020

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Stormwater Coalition of Albany County

The Storm Water Management Program Plan (SWMP Plan) Document 2019 to 2020

Annual Evaluation (April, 2019)

The Stormwater Coalition of Albany County was formed in 2008 so that regulated municipalities and other public entities could collaboratively implement NYSDEC MS4 Permit requirements. As of April, 2019 there are eleven members and they are all co-signatories of an inter-municipal agreement/memorandum of understanding effective until December 31, 2023. Below is a list of Coalition members, along with their MS4 Permit SPDES Number.

Traditional Non Land Use Control MS4	Traditional Land Use Control MS4s	
Albany County (NYR20A359)	City of Albany (NYR20A464)	Town of Guilderland (NYR20A211)
Non-Traditional MS4	Town of Bethlehem (NYR20A208)	Village of Menands (NYR20A144)
University at Albany-SUNY (NYR20A234)	City of Cohoes (NYR20A243)	Town of New Scotland (NYR20A463)
	Town of Colonie (NYR20A190)	City of Watervliet (NYR20A087)
	Village of Green Island (NYR20A377)	

Currently all of the Coalition members are regulated under the NYSDEC SPDES General Permit for Stormwater Discharges from Municipal Separated Storm Sewer Systems (MS4s) Permit No. GP-0-15-003 which was issued May 1, 2015, and although expired as of April 30, 2017 remains in effect. Collaboration is encouraged in the MS4 Permit and Part IV. Section A of the Permit, in particular states that “The SWMP and SWMP Plan may be created by an individual covered entity, by a shared effort through a group or coalition of individual covered entities, or be a third party entity.”

On the strength of that language, for multiple years dating back to 2012, Coalition members have prepared and updated a Joint Stormwater Management Program Plan document which lists Best Management Practices (BMPs) to be implemented by all members. For each BMP, the SWMP document includes measurable goals to be completed by individual members.

Historically, the listed SWMP BMPs are a re-statement of requirements named in the most current MS4 permit, as well as requirements noted explicitly in EPA or NYSDEC audits. New or updated goals are written as needed, often prompted by staffing changes or grant funding such as the NYSDEC WQIP mapping grant awarded to the Coalition in 2015 which resulted in several new mapping goals.

The SWMP document is typically updated annually sometime after the reporting period ends on March 9 and is part of preparing the Joint Annual Report. These are private sessions with the Coalition Stormwater Program Coordinator who is responsible for preparing the SWMP document. They have evolved into a valued Annual Evaluation of program strengths and weaknesses both for individual MS4 programs and the Coalition more generally.

The SWMP document itself is generated using the CBI MS4Web Program Management software purchased by the Coalition in 2009 and the content is created by the user. As a one-size-fits-all template, the essence of individual MS4 programs may be lost, but as a tool to track which goals have been met, not met, or need to be updated, MS4Web is adequate.

This particular 2019 to 2020 SWMP document is a conceptual departure from all previous SWMP documents in that it intentionally embraces the underlying regulatory framework of the proposed DRAFT NYSDEC SPDES General Permit for Stormwater Discharges from Municipal Separated Storm Sewer Systems (MS4s) Permit No. GP-0-17-002 released in October, 2016.

As required by the EPA Final Municipal Separated Storm Sewer System (MS4) General Permit Remand Rule (November 17, 2016), the proposed DRAFT NYSDEC MS4 Permit explains in “clear, specific, and measurable” terms what MS4 permittees need to complete, by when. While it was previously the responsibility of MS4s to describe program BMPs, goals, and a timeline for completion, now the substance of a SWMP Plan is detailed within Appendix A SWMP Recording Requirements and Appendix C Compliance Schedule of the DRAFT MS4 Permit. Specifically Appendix A lists 48 Required Records MS4s must have on file and Appendix C states by when permit requirements need to be completed.

While there remains considerable uncertainty regarding when the updated MS4 Permit will go into effect and how much to embrace or ignore future permit requirements, for the purpose of updating the Coalition SWMP document, Coalition members intentionally dropped BMPs listed in previous SWMP documents and instead interpreted the 48 Required Records in Appendix A as BMPs. These BMPs or Required Records form the backbone of this SWMP document and of those 48 BMPs, only 15 or so are incorporated into this document. They are clearly tied to the existing permit, for which Coalition members had previously crafted goals. The other Required Records may or may not be in the FINAL MS4 Permit; therefore not included.

While this SWMP document may be difficult to understand, for lack of a FINAL Updated MS4 Permit, the Coalition is trying to straddle an existing MS4 Permit for which they are legally accountable with an anticipated MS4 Permit which is central to their current thinking and planning, but still in a DRAFT form making it difficult to fully commit resources. Minimally, formatting this SWMP document using the 48 Required Records as proxies for BMPs has forced a deeper understanding of future MS4 Permit requirements, while meeting current MS4 Permit requirements regarding an updated SWMP document.

To help make the connection between the 48 DRAFT MS4 Permit Required Records (BMPs), Appendix A from the DRAFT MS4 Permit is attached. The number assigned to each Required Record is noted on Appendix A. This is an arbitrary number assigned by the Coalition for the purpose of explaining the SWMP document.

APPENDIX A - SWMP Recording Requirements

from NYSDEC DRAFT Oct. 2016
SPDES General Permit for
Stormwater Discharges from
Municipal Separated Storm Sewer
Systems (MS4s) Permit No
GP-0-17-002

Permit Section		Required Record
<p>* For this Coalition SWMP Document 2019 to 2020, the Required Records listed here are considered MS4 Permit Best Management Practices (BMPs). Measurable Goals (past/future), also called Activities are embedded within these BMPs, where sk'd.</p>		
SWMP Administrative Requirements		
1.	I.B.1	All documentation necessary to demonstrate Eligibility
2.	II.A	Notice of Intent
3.	IV.A.2	Compliance Schedule and related reports
4.	IV.B.1	SWMP Coordinator
✓ 5.	IV.B.2	inter-municipal agreements and other legal authorities;
✓ 6.	IV.B.3	staffing and staff development programs and organization charts;
✓ 7.	IV.F	Enforcement Response Plan & Documentation of cases
✓ 8.	V.A	Annual evaluation
9.	V.C.2	Annual Reports
	V.C.3	Interim Progress Reports (Only for Part II Undertakings)
10.		MS4 Correspondence with the Department
Special Conditions		
11.	III.A.3	Corrective actions implemented to correct a violation of Water Quality Standards
Mapping		
✓ 12.	IV.C	Map of the MS4 conveyance system
MCM 1 – Public Education and Outreach		
✓ 13.		Pollutant of Concern, Geographic Area of Concern and waterbodies of concern
✓ 14.	VI.A.1	Defined goals of the Education program
MCM 2 – Public Participation		
✓ 15.	VI.B.1	Opportunities provided to the public for participation in the program
✓ 16.	VI.B.2	Public input comments received on SWMP and annual report

Appendix A Cont'd

In Condition
SWMP Document # MS4
MS4 W66
MCM #15

Permit Section		Required Record
MCM 3 – Illicit Discharge Detection & Elimination		
17.	VI.C.1.a	Law, ordinance or regulatory mechanism
18	VI.C.1.b	Certification of equivalence by attorney representing MS4
19.	VI.C.2	Education materials on Illicit Discharge prevention program
✓ 20.	VI.C.3	Hotline reports including name, date of report, location...
21	VI.C.4.a	Priority areas based on IDDE Guidance
✓ 22.	VI.C.4.b	ORI Field Sheets
23	VI.C.4.b.iv	Outfall Sampling Results
✓ 24.	VI.C.5	Track Down procedures
✓ 25.	VI.C.6	Illicit Discharge Elimination Procedures
MCM 4 - Construction Site Runoff Control		
26.	VI.D.3.a	Law, ordinance or regulatory mechanism
27.	VI.D.3.b	Certification of equivalence by attorney representing MS4
28.	VI.D.4	Education materials on Construction program
29.	VI.D.5	Construction Site Inventory
30.	VI.D.6	Construction site priority areas
✓ 31.	VI.D.7 & VI.E.4	SWPPP Review forms
✓ 32.	VI.D.8	Documentation of all Pre-Construction Inspection meetings
✓ 33.	VI.D.9 & VI.D.10	Construction Site Inspection documentation including project close-out inspection
34.	VI.D.10	Public complaint reports including name, date of report, location...

Appendix A cont'd

En Coalition
SWMP Document
Various
MS4s

MSCLWB
MCM #13

Permit Section		Required Record
MCM 5 - Post Construction Stormwater Runoff		
35.	VI.E.2.a	Law, ordinance or regulatory mechanism
36.	VI.E.2.b	Certification of equivalence by attorney representing MS4
✓ 37.	VI.E.3	Post-Construction SMP Inventory
✓ 38.	VI.E.5	Post-Construction Inspection documentation
MCM 6 - Municipal Operations/Good Housekeeping		
39.	VI.F.1 & VI.F.4.c	Written procedures/protocols or Facility Specific SWPPP for High Priority Facilities
40.	VI.F.2.q	Compliance documentation
✓ 41.	VI.F.3.a	Catch basin inspection and cleaning plan
✓ 42.	VI.F.3.b.i	Procedures for Street Sweeping/Cleaning
43.	VI.F.3.b.iv	Procedures for Bridge Maintenance and Repair
✓ 44.	VI.F.3.c	Procedures to ensure Compliance with Construction General Permit
45.	VI.F.4.a	Prioritized Inventory of municipal facilities
46.	VI.F.4.e	High Priority facility assessments including Quarterly Visual monitoring and follow up actions
47.	VI.F.5	Municipal facilities with stormwater discharges associated with Industrial activity
✓ 48.	VI.F.6	BMPs and procedures/protocols for low priority facilities



Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 5. *Administrative: Intermunicipal Agreements & Other Agreements [Required Record DRA

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>April, 2019 Evaluation/Comments:</p> <p>1. Coalition members have signed an IMA-MOU which spans five years: 1/1/2018 to 12/31/2022. Albany County is the Host of the Coalition.</p> <p>2. Members are Participating MS4 Communities on the Lead Applicant Self Certification Form for a NYSDEC Water Quality Improvement Project program grant titled, Albany County MS4 Mapping Project where Albany County is the Lead Applicant. Contract End Date: 4/30/2020.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <p>1. Maintain representation on the Coalition Board of Directors; decide budget (staffing, operation expenses), pay dues, attend Working Group meetings; implement Coalition work plan, implement grant work plan, support Albany County as Lead Applicant of NYSDEC WQIP program grant.</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 6. *Administrative: Staffing; Staff Development; Organization Charts [Required Record DR/

Added:	4/4/19	Due:	NA
Completed:	NA	Description:	*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.
		Previous Year Goals (2018/2019):	1. For 2018/2019, update Village stormwater organizational chart.
		April, 2019 Evaluation/Comments:	
		Priority Activities for Upcoming Year (2019/2020):	

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			COMPLETED by 3/9/2019: 1. For 2018/2019, update Village stormwater organizational chart. (COMPLETED)

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Photos

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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 8. *Administrative: Annual Evaluation [Required Record DRAFT GP-0-17-002]

Added:	4/3/19	Due:	NA
Completed:	NA	<p>Description: *Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>April, 2019 Evaluation/Comments: For 2018/2019 and past years, when preparing the Joint Annual Report, Coalition members meet individually with the Coalition Program Coordinator who records using CBI MS4Web 2.0 software their program activities. Progress made meeting goals are noted and new goals set for the upcoming year. The document generated by the MS4Web software constitutes documentation of SWMP Plan BMPs and Goals. These Annual Report sessions occur every year in April also functioning as an annual evaluation of each MS4 program.</p> <p>Priority Activities for Upcoming Year (2019/2020): None. The DRAFT MS4 Permit replaces SWMP Plan BMPs and Goals developed by each MS4 with a compliance schedule and permit language which is clear, specific, and measurable. Unclear are Annual Evaluation requirements. Until the new MS4 Permit is issued, no Priority Activities for the Upcoming Year (2019/2020).</p>	

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 12. *Mapping: Map of MS4 Conveyance System [Required Record DRAFT GP-0-17-002]

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.
		Previous Year Goals (2018/2019):	1. For 2018/2019 Coalition and Village will post all completed mapping on the Coalition Stormwater Interactive Mapper (new outfall count).
		April, 2019 Evaluation/Comments:	
		Priority Activities for Upcoming Year (2019/2020):	

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/24/2019			COMPLETED by 3/9/2019: 1. For 2018/2019 Coalition and Village will post all completed mapping on the Coalition Stormwater Interactive Mapper (new outfall count).(COMPLETED)

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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 13. *MCM 1 Public Education: Pollutants of Concern; Geographic Areas of Concern; Water

Added: 4/4/19 Due: NA

Completed: NA

Description:
*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.

Previous Year Goals (2018/2019):
1. For 2018/2019, the Coalition will provide the Village with a Public Education Program Development Tool for Traditional MS4s which identifies the location of residential, commercial, institution, industrial target audiences within the Village; the associated pollution generating behaviors; likely Pollutants of Concern; the location of streams; and the classified "Best Use" of these streams.

April, 2019 Evaluation/Comments:
The Public Education Program Development Tool was distributed January, 2018. A map layer of land use broken out by industrial, institutional, residential, and commercial was also posted on the Coalition SwiM mapper. WinSLAMM derived modeling data describing pollutant loading for each land use was included with the map layer data.

Priority Activities for Upcoming Year (2019/2020):

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			COMPLETED by 3/9/2019: 1. For 2018/2019, the Coalition will provide the Village with a Public Education Program Development Tool for Traditional MS4s which identifies the location of residential, commercial, institution, industrial target audiences within the Village; the associated pollution generating behaviors; likely Pollutants of Concern; the location of streams; and the classified "Best Use" of these streams. (COMPLETED)

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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 14. *MCM 1 Public Education: Defined goals of the education program [Required Record L

Added: 4/4/19 Due: NA

Completed: NA Description: *Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.

Previous Year Goals (2018/2019):
1. For 2018/2019, continue publishing stormwater messages in monthly Newsletter and monthly Mayor's Letter.
2. For 2018/2019, continue to maintain Village website links to SW Coalition website..
3. For 2018/2019, continue to participate in Coalition-wide educational activities.

April, 2019 Evaluation/Comments:

Priority Activities for Upcoming Year (2019/2020):
1. Continue to publish stormwater messages in monthly Newsletter and monthly Mayor's Letter.
2. Continue to maintain Village website links to SW Coalition website..

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			COMPLETED by 3/9/2019: 1. For 2018/2019, continue publishing stormwater messages in monthly Newsletter and monthly Mayor's Letter. (COMPLETED) 2. For 2018/2019, continue to maintain Village website links to SW Coalition website. (COMPLETED) 3. For 2018/2019, continue to participate in Coalition-wide educational activities. (COMPLETED)

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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 15. *MCM 2 Public Participation: Opportunities provided to the public for participation in the

Added:	4/4/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>1. For 2018/2019, continue to support Coalition led WAVE Stream Monitoring program.</p> <p>April, 2019 Evaluation/Comments:</p> <p>The Coalition organized 4 Volunteer WAVE Stream Monitoring events in 3 watersheds (Lisha Kill, Vly Creek, and Salt Kill) - August, 2018. The Village Program Coordinator helped to promote the event, several volunteers and interested V/Green Island staff participated in the Salt Kill Stream Monitoring.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <p>1. Continue to support WAVE Stream Monitoring programs organized by the the Coalition - locate volunteers; promote participation.</p> <p>2. Pursue volunteers from a local company to help clean up debris draining to storm system infrastructure and Hudson River.</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 16. *MCM 2 Public Participation: Public input comments received on SWMP and Annual R

Added:	4/4/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>1. For 2018/2019 continue to post DRAFT Annual Report; present at Village Board meeting; and post Village and Coalition website.</p> <p>April, 2019 Evaluation/Comments:</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <p>1. Continue to post the DRAFT/FINAL Annual Report on a website for public comment and post the location of the SWMP as required by the MS4 Permit. The Coalition role and Annual Report requirements may change depending on the release of the updated MS4 Permit and other considerations.</p> <p>2. For the Village, continue to post the DRAFT Annual Report on website; present the DRAFT Annual Report at Village Board meeting; and post the FINAL Annual Report on the Village and Coalition website</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			<p>COMPLETED by 3/9/2019:</p> <p>1. For 2018/2019 continue to post DRAFT Annual Report; present at Village Board meeting; and post Village and Coalition website. (COMPLETED)</p>

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Photos

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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 22. *MCM 3 ORI Field Sheets [Required Record DRAFT GP-0-17-002]

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.
		Previous Year Goals (2018/2019):	1. For 2018/2019, will continue to monitor outfalls for illicit charges and record incidents, as per MS4 Permit.
		April, 2019 Evaluation/Comments:	GRANT: For all Coalition members and with Coalition members, Coalition staff developed, finalized, and released an electronic, tablet based ORI form using ArcGIS Online Survey123 technology. The Village DPW Commissioner received their tablet with cellular coverage to inspect outfalls and record results. Training completed. Long term use to be determined VILLAGE: The Village DPW Commissioner is up to date with outfall inspections.
		Priority Activities for Upcoming Year (2019/2020):	1. Continue to monitor outfalls for illicit charges and record incidents, as per MS4 Permit.

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			COMPLETED by 3/9/2019: 1. For 2018/2019, will continue to monitor outfalls for illicit charges and record incidents, as per MS4 Permit. (COMPLETED)

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Photos

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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 31. *MCM 4 Construction Run Off Control: SWPPP Review forms [Required Record DRAFT]

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.
		Previous Year Goals (2018/2019):	1. For 2018/2019 continue to promote E/SC 4 Hr training opportunities.
		April, 2019 Evaluation/Comments	
		Priority Activities for Upcoming Year (2019/2020):	1. Continue to promote E/SC 4 Hr training opportunities.

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			COMPLETED by 3/9/2019: 1. For 2018/2019 continue to promote E/SC 4 Hr training opportunities. (COMPLETED)

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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 33. *MCM 4 Construction Runoff Control: Construction Site Inspection documentation inc

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <ol style="list-style-type: none"> 1. For 2018/2019 participate in Coalition grant to create MS4 Inspection Forms; purchase and use tablets. 2. For 2018/2019, Village of Green Island will continue to implement MCM 4 Construction Activity Permit oversight. Current procedures to be communicated to new staff (code enforcement inspector) <p>April, 2019 Evaluation/Comments</p> <p>Priority Activities for Upcoming Year (2019/2020):</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			<p>COMPLETED by 3/9/2019:</p> <ol style="list-style-type: none"> 1. For 2018/2019 participate in Coalition grant to create MS4 Inspection Forms; purchase and use tablets. (COMPLETED) 2. For 2018/2019, Village of Green Island will continue to implement MCM 4 Construction Activity Permit oversight. Current procedures to be communicated to new staff (code enforcement inspector) (COMPLETED)

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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 37. *MCM 5 Post Construction Stormwater Runoff: Post-Construction SMP Inventory [Rec

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.
		Previous Year Goals (2018/2019):	1. For 2018/2019 newly completed PC SMPS included in inventory; monitor O & M as needed.
		April, 2019 Evaluation/Comments:	GRANT: The Village of Green Island SMP (Stormwater Management Practice) inventory is up-to-date as of 9/2018 and mapped using GIS technology. Data is posted on the Coalition mapper (SwIM).
		Priority Activities for Upcoming Year (2019/2020):	

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			COMPLETED as of 3/9/2019: 1. For 2018/2019 newly completed PC SMPS included in inventory; monitor O & M as needed. (COMPLETED)

Files

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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 38. *MCM 5 Post Construction Stormwater Management: Post-Construction Inspection d

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <ol style="list-style-type: none"> 1. For 2018/2019, Village of Green Island will continue to implement MCM 5 Construction Activity Permit oversight. Current PC SMP inspection and maintenance procedures to be communicated to new staff (code enforcement inspector) 2. For 2018/2019 will continue to monitor 'older' post-construction practices (permitted in 2003); inspect practices using maintenance guidance; monitor performance. <p>April, 2019 Evaluation/Comments</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <ol style="list-style-type: none"> 1. Continue to monitor 'older' post-construction practices (permitted in 2003); inspect practices using maintenance guidance; monitor performance. 2. For newly completed PC SMPS included in inventory; monitor O & M as needed.

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 41. *MCM 6 Muni Op & Good Housekeeping: Catch basin inspection and cleaning plan [Re

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.
		Previous Year Goals (2018/2019):	1. For 2018/2019 continue to clean out ~40 catch basins and sweep 9 road miles - total of 18 miles
		April, 2019 Evaluation/Comments:	
		Priority Activities for Upcoming Year (2019/2020):	1. Continue to clean out ~40 catch basins

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			COMPLETED by 3/9/2019: 1. For 2018/2019 continue to clean out ~40 catch basins and sweep 9 road miles - total of 18 miles (COMPLETED ~40 catch basins)

Files

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No photos to display



Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 42. *MCM 6 Muni Op & Good Housekeeping: Procedures for Street Sweeping/Cleaning [R

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.
		Previous Year Goals (2018/2019):	1. For 2018/2019 continue to clean out ~40 catch basins and sweep 9 road miles - total of 18 miles
		April, 2019 Evaluation/Comments:	
		Priority Activities for Upcoming Year (2019/2020):	1. Sweep 9 road miles - total of 18 miles

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			COMPLETED by 3/9/2019: 1. For 2018/2019 continue to clean out ~40 catch basins and sweep 9 road miles - total of 18 miles (COMPLETED 9 road miles - total 18 miles)

Files

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Photos

No photos to display



Green Island-Village (MS4 Permit #NYR20A377) BMP Detail | Minimum Control Measure: 48. *MCM 6 Muni Op & Good Housekeeping: BMPs and procedures/protocols for low prio

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.
		Previous Year Goals (2018/2019):	1. For 2018/2019 continue annual training with staff using Coalition DVDs (Dec, 2018)
		April, 2019 Evaluation/Comments:	
		Priority Activities for Upcoming Year (2019/2020):	1. Continue annual training with staff using Coalition DVDs (Dec, 2019)

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			COMPLETED by 3/9/2019: 1. For 2018/2019 continue annual training with staff using Coalition DVDs (Dec, 2018) (NCT COMPLETED)

Files

No files to display

Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 5. *Administrative: Intermunicipal Agreements & Other Agreements [Required Record DRAFT

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>April, 2019 Evaluation/Comments:</p> <p>1.Coalition members have signed an IMA-MOU which spans five years: 1/1/2018 to 12/31/2022. Albany County is the Host of the Coalition.</p> <p>2. Members are Participating MS4 Communities on the Lead Applicant Self Certification Form for a NYSDEC Water Quality Improvement Project program grant titled, Albany County MS4 Mapping Project where Albany County is the Lead Applicant. Contract End Date: 4/30/2020.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <p>1. Maintain representation on the Coalition Board of Directors; decide budget (staffing, operation expenses), pay dues, attend Working Group meetings; implement Coalition work plan, implement grant work plan, support Albany County as Lead Applicant of NYSDEC WQIP program grant.</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Files

No files to display

Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 6. *Administrative: Staffing, Staff Development, Organization Charts [Required Record DRAFT]

Added:	4/4/19	Due:	NA
Completed:	NA	Description: *Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002. Previous Year Goals (2018/2019): 1. Update organizational chart April, 2019 Evaluation/Comments: Priority Activities for Upcoming Year (2019/2020):	

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			COMPLETED by 3/9/2019: 1. Update organizational chart (COMPLETED)

Files

No files to display

Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 8. *Administrative: Annual Evaluation [Required Record DRAFT GP-0-17-002]

Added: 4/3/19 Due: NA

Completed: NA

Description:
*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.

April, 2019 Evaluation/Comments:
For 2018/2019 and past years, when preparing the Joint Annual Report, Coalition members meet individually with the Coalition Program Coordinator who records using CBI MS4Web 2.0 software their program activities. Progress made meeting goals are noted and new goals set for the upcoming year. The document generated by the MS4Web software constitutes documentation of SWMP Plan BMPs and Goals. These Annual Report sessions occur every year in April also functioning as an annual evaluation of each MS4 program.

Priority Activities for Upcoming Year (2019/2020):
None. The DRAFT MS4 Permit replaces SWMP Plan BMPs and Goals developed by each MS4 with a compliance schedule and permit language which is clear, specific, and measurable. Unclear are Annual Evaluation requirements. Until the new MS4 Permit is issued, no Priority Activities for the Upcoming Year (2019/2020).
For 2018/2019 and past years, when preparing the Joint Annual Report, Coalition members meet individually with the Coalition Program Coordinator who records using CBI MS4Web 2.0 software their program activities. Progress made meeting goals are noted and new goals set for the upcoming year. The document generated by the MS4Web software constitutes the SWMP Plan. These Annual Report sessions occur every year in April functioning as an annual evaluation of each MS4 program.

Priority Activities for Upcoming Year (2019/2020):

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Files

No files to display

Photos

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Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 12. *Mapping: Map of MS4 Conveyance System [Required Record DRAFT GP-0-17-002]

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>1. Provide T/Guild staff with username/password to access the Coalition-wide Stormwater Interactive Mapper (SwIM); provide training as needed.</p> <p>April, 2019 Evaluation/Comments:</p> <p>This past year, the Town of Guilderland hired a GIS Coordinator who is helping to coordinate mapping related to the stormwater program. The Coalition posted Town of Guilderland storm system mapping data on SwIM and provided Town staff with username/password access.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			<p>COMPLETED by 3/9/2019:</p> <p>1. Provide T/Guild staff with username/password to access the Coalition-wide Stormwater Interactive Mapper (SwIM); provide training as needed. (COMPLETED)</p>

Files

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Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 13. *MCM 1 Public Education: Pollutants of Concern; Geographic Areas of Concern; Waterbc

Added:	4/4/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>1. For 2018/2019, the Coalition will provide the Town with a Public Education Program Development Tool for Traditional MS4s which identifies the location of residential, commercial, institution, industrial target audiences within the Town; the associated pollution generating behaviors; likely Pollutants of Concern; the location of streams; and the classified "Best Use" of these streams.</p> <p>April, 2019 Evaluation/Comments:</p> <p>The Public Education Program Development Tool was distributed January, 2018. A map layer of land use broken out by industrial, institutional, residential, and commercial was also posted on the Coalition SwiM mapper. WinSLAMM derived modeling data describing pollutant loading for each land use was included with the map layer data.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			<p>COMPLETED by 3/9/2019:</p> <p>1. For 2018/2019, the Coalition will provide the Town with a Public Education Program Development Tool for Traditional MS4s which identifies the location of residential, commercial, institution, industrial target audiences within the Town; the associated pollution generating behaviors; likely Pollutants of Concern; the location of streams; and the classified "Best Use" of these streams. (COMPLETED)</p>

Files

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Photos

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Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 14. *MCM 1 Public Education: Defined goals of the education program [Required Record DR/

Added:	4/4/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>1. Update stormwater info on Town website (literature)</p> <p>April, 2019 Evaluation/Comments:</p> <p>The Town stormwater brochure rack located outside the Building Department office in Town Hall was stocked throughout the year with a variety of brochures. The amount distributed is tracked annually.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <p>1. Update stormwater info on Town website (literature).</p> <p>2. Continue to stock Building Department brochure rack and track distribution.</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			COMPLETED by 3/9/2019: 1. Update stormwater info on Town website (literature). (COMPLETED)

Files

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Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 15. *MCM 2 Public Participation: Opportunities provided to the public for participation in the

Added:	4/4/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <ol style="list-style-type: none"> 1. Continue to monitor roadside clean up by volunteers 2. Assist in promoting WAVE volunteer monitoring (July 1 to Sept 30) 3. Record data and dates of Household Hazardous Waste Collection (Spring and Fall of 2018) <p>April, 2019 Evaluation/Comments:</p> <p>4 WAVE Volunteer Stream Monitoring events organized by the Coalition. The T/Guilderland stormwater program coordinator helped promote the event within the Town.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <ol style="list-style-type: none"> 1. Continue to monitor roadside clean up by volunteers 2. Assist in promoting WAVE volunteer monitoring (July 1 to Sept 30)

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			<p>COMPLETED by 3/8/2019:</p> <ol style="list-style-type: none"> 1. Continue to monitor roadside clean up by volunteers (COMPLETED) 2. Assist in promoting WAVE volunteer monitoring (July 1 to Sept 30) (COMPLETED) 3. Record data and dates of Household Hazardous Waste Collection (Spring and Fall of 2018) (volunteer waste drop off) - (COMPLETED)

Files

No files to display

Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 16. *MCM 2 Public Participation: Public input comments received on SWMP and Annual Rep

Added:	4/4/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>1. Continue to solicit Public Comment for DRAFT Annual Report via Coalition website:</p> <p>April, 2019 Evaluation/Comments:</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <p>1. Continue to post the DRAFT/FINAL Annual Report on a website for public comment and post the location of the SWMP as required by the MS4 Permit. The Coalition role and Annual Report requirements may change depending on the release of the updated MS4 Permit and other considerations.</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			COMPLETED by 3/9/2019: 1. Continue to solicit Public Comment for DRAFT Annual Report via Coalition website (COMPLETED)

Files

No files to display

Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 20. MCM 3 Illicit Discharge Detection & Elimination: Hotline reports including name, date of r

Added:	4/4/19	Due:	NA
Completed:	NA	<p>Description: *Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019): 1. Continue to maintain log of Complaints and Town response</p> <p>April, 2019 Evaluation/Comments: The Stormwater Program Coordinator receives an estimated 70 complaints in a reporting year. They cover a variety of stormwater issues, not necessarily related to water quality.</p> <p>Priority Activities for Upcoming Year (2019/2020): 1. Continue to maintain log of Complaints and Town response</p>	

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			COMPLETED by 3/9/2019: 1. Continue to maintain a log of Complaints and Town response (COMPLETED)

Files

No files to display

Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 22. *MCM 3 ORI Field Sheets [Required Record DRAFT GP-0-17-002]

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019)</p> <ol style="list-style-type: none"> 1. Will train staff at Highway Dept to conduct ORI outfall inspections. 2. Will develop ORI schedule based on completed outfall mapping. <p>April, 2019 Evaluation/Comments:</p> <p>TOWN: Conducted some outfall inspections. Have 317 mapped outfalls. Need to complete 20% per year.</p> <p>GRANT: For all Coalition members and with Coalition members, Coalition staff developed, finalized, and released an electronic, tablet based ORI form using ArcGIS Online Survey123 technology. Watervliet received their tablet with cellular coverage to inspect outfalls and record results. Training completed. Long term use to be determined.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <ol style="list-style-type: none"> 1. Will develop ORI schedule based on completed outfall mapping.

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			<p>COMPLETED by 3/9/2019:</p> <ol style="list-style-type: none"> 1. Will train staff at Highway Dept to conduct ORI outfall inspections. (COMPLETED) 2. Will develop ORI schedule based on completed outfall mapping. (NOT COMPLETED)

Files

No files to display

Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 24. *MCM 3 Illicit Discharge Detection & Elimination: Track Down Procedures [Required Rec

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>1. Follow(ed?) up on illicit discharge from septic system (sanitary and grey water); contact(ed?) County DOH, so they can (who completed?) follow up action.</p> <p>April, 2019 Evaluation/Comments:</p> <p>County DPW and T/Guilderland stormwater staff identified a possible septic discharge near the County storm system infrastructure. Both County and Town staff were involved with track down. Source still unclear.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <p>1. Continue with septic system track down.</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			<p>COMPLETED by 3/9/2019:</p> <p>1. Follow up on illicit discharge from septic system (sanitary and grey water); contact County DOH, so they can follow up (COMPLETED) :</p>

Files

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Photos

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Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 33. *MCM 4 Construction Runoff Control: Construction Site Inspection documentation includ

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019): COMPLETED by 3/9/2019:</p> <ol style="list-style-type: none"> 1. Continue with oversight of Construction Activity Permit as defined in current MS4 Permit. Procedures up to date. 2. Will participate in Coalition/grant funded creation of MS4 Construction Permit inspection and integration with GIS. Receive tablet and participate in training. <p>April 2019 Annual Evaluation/Comments:</p> <p>Priority Activities for Upcoming Year (2019/2020):</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			<p>COMPLETED by 3/9/2019:</p> <ol style="list-style-type: none"> 1. Continue with oversight of Construction Activity Permit as defined in current MS4 Permit. Procedures up to date. (COMPLETED) 2. Will participate in Coalition/grant funded creation of MS4 Construction Permit inspection and integration with GIS. Receive tablet and participate in training. (COMPLETED)

Files

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Photos

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Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 37. *MCM 5 Post Construction Stormwater Runoff: Post-Construction SMP Inventory [Requi

Added:	4/3/19	Due:	NA
Completed:	NA	Description: *Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002. Previous Year Goals (2018/2019) April, 2019 Evaluation/Comments: GRANT: The Town of Guilderland SMP (Stormwater Management Practice) inventory is up-to-date as of 2/2018 and mapped using GIS technology. Data is posted on the Coalition mapper (SwIM). Priority Activities for Upcoming Year (2019/2020):	

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Files

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Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 42. *MCM 6 Muni Op & Good Housekeeping: Procedures for Street Sweeping/Cleaning [Requ

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>1. Continue street sweeping (50% of 372 lane miles)</p> <p>April, 2019 Evaluation/Comments:</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <p>1. Continue street sweeping (50% of 372 lane miles)</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			COMPLETED by 3/9/2019: 1. Continue street sweeping (50% of 372 lane miles) (COMPLETED)

Files

No files to display

Photos

No photos to display



Guilderland-Town (MS4 Permit #NYR20A211) BMP Detail | Minimum Control Measure: 48. *MCM 6 Muni Op & Good Housekeeping: BMPs and procedures/protocols for low priority

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <ol style="list-style-type: none"> 1. Review mapping and update tri-annual review schedule; complete municipal facilities currently on tri-annual schedule; complete self audits for some of the newly mapped facilities. <p>April, 2019 Evaluation/Comments</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <ol style="list-style-type: none"> 1. Complete facility self audits on ~5 facilities (BMPs identified and addressed) 2. Participate Coalition grant funded Form development for Municipal Self Audits; purchase and use of tablets.

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/19/2019			COMPLETED by 3/9/2019: Participate in Coalition grant funded Form development for Municipal Self Audits; purchase and use of tablets. (COMPLETED)
04/19/2019			COMPLETED by 3/9/2019: 1. Review mapping and update tri-annual review schedule; complete municipal facilities currently on tri-annual schedule; complete self audits for some of the newly mapped facilities. (COMPLETED-Review mapping and update tri-annual review schedule. COMPLETED-5 municipal facility self audits currently on tri-annual list. NOT COMPLETED-self audits for some of the newly mapped facilities)

Files

No files to display

Photos

No photos to display



Menands-Village (MS4 Permit #NYR20A144) BMP Detail | Minimum Control Measure: 5. *Administrative: Intermunicipal Agreements & Other Agreements [Required Record DRAFT

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>April, 2019 Evaluation/Comments:</p> <p>1. Coalition members have signed an IMA-MOU which spans five years: 1/1/2018 to 12/31/2022. Albany County is the Host of the Coalition.</p> <p>2. Members are Participating MS4 Communities on the Lead Applicant Self Certification Form for a NYSDEC Water Quality Improvement Project program grant titled, Albany County MS4 Mapping Project where Albany County is the Lead Applicant. Contract End Date: 4/30/2020.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p> <p>1. Maintain representation on the Coalition Board of Directors; decide budget (staffing, operation expenses), pay dues, attend Working Group meetings; implement Coalition work plan, implement grant work plan, support Albany County as Lead Applicant of NYSDEC WQIP program grant.</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Files

No files to display

Photos

No photos to display



New Scotland-Town (MS4 Permit #NYR20A463) BMP Detail | Minimum Control Measure: 6. *Administrative: Staffing; Staff Development; Organization Charts [Required Record DR/

Added:	4/4/19	Due:	NA
Completed:	NA	Description: *Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002. Previous Year Goals (2018/2019): April, 2019 Evaluation/Comments: Priority Activities for Upcoming Year (2019/2020): 1. Review and update Town of New Scotland MS4 Permit organizational chart as needed.	

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Files

No files to display

Photos

No photos to display



Menands-Village (MS4 Permit #NYR20A144) BMP Detail | Minimum Control Measure: 8. *Administrative: Annual Evaluation [Required Record DRAFT GP-0-17-002]

Added: 4/3/19 Due: NA

Completed: NA

Description:
*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.

April, 2019 Evaluation/Comments:
For 2018/2019 and past years, when preparing the Joint Annual Report, Coalition members meet individually with the Coalition Program Coordinator who records using CBI MS4Web 2.0 software their program activities. Progress made meeting goals are noted and new goals set for the upcoming year. The document generated by the MS4Web software constitutes documentation of SWMP Plan BMPs and Goals. These Annual Report sessions occur every year in April also functioning as an annual evaluation of each MS4 program.

Priority Activities for Upcoming Year (2019/2020):
None. The DRAFT MS4 Permit replaces SWMP Plan BMPs and Goals developed by each MS4 with a compliance schedule and permit language which is clear, specific, and measurable. Unclear are Annual Evaluation requirements. Until the new MS4 Permit is issued, no Priority Activities for the Upcoming Year (2019/2020).
Priority Activities for Upcoming Year (2019/2020):

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Files

No files to display

Photos

No photos to display



Menands-Village (MS4 Permit #NYR20A144) BMP Detail | Minimum Control Measure: 13. *MCM 1 Public Education: Pollutants of Concern; Geographic Areas of Concern; Waterbox

Added:	4/4/19	Due:	NA
Completed:	NA	Description:	<p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019):</p> <p>1. For 2018/2019, the Coalition will provide the Village with a Public Education Program Development Tool for Traditional MS4s which identifies the location of residential, commercial, institution, industrial target audiences within the Village; the associated pollution generating behaviors; likely Pollutants of Concern; the location of streams; and the classified "Best Use" of these streams.</p> <p>April, 2019 Evaluation/Comments:</p> <p>The Public Education Program Development Tool was distributed January, 2018. A map layer of land use broken out by industrial, institutional, residential, and commercial was also posted on the Coalition SwiM mapper. WinSLAMM derived modeling data describing pollutant loading for each land use was included with the map layer data.</p> <p>Priority Activities for Upcoming Year (2019/2020):</p>

Activity Logs

Activity Date	Data Type	Quantity	Comments
04/22/2019			<p>COMPLETED by 3/9/2019:</p> <p>1. For 2018/2019, the Coalition will provide the Village with a Public Education Program Development Tool for Traditional MS4s which identifies the location of residential, commercial, institution, industrial target audiences within the Village; the associated pollution generating behaviors; likely Pollutants of Concern; the location of streams; and the classified "Best Use" of these streams. (COMPLETED)</p>

Files

No files to display

Photos

No photos to display



Menands-Village (MS4 Permit #NYR20A144) BMP Detail | Minimum Control Measure: 16. *MCM 2 Public Participation: Public input comments received on SWMP and Annual Repc

Added:	4/4/19	Due:	NA
Completed:	NA	Description: *Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002. Previous Year Goals (2018/2019): April, 2019 Evaluation/Comments: Priority Activities for Upcoming Year (2019/2020): 1. Continue to post the DRAFT/FINAL Annual Report on a website for public comment and post the location of the SWMP as required by the MS4 Permit. The Coalition role and Annual Report requirements may change depending on the release of the updated MS4 Permit and other considerations.	

Activity Logs

Activity Date	Data Type	Quantity	Comments

Files

No files to display

Photos

No photos to display



Menands-Village (MS4 Permit #NYR20A144) BMP Detail | Minimum Control Measure: 22. *MCM 3 ORI Field Sheets [Required Record DRAFT GP-0-17-002]

Added:	4/3/19	Due:	NA
Completed:	NA	<p>Description:</p> <p>*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.</p> <p>Previous Year Goals (2018/2019)</p> <p>April, 2019 Evaluation/Comments: GRANT: For all Coalition ,members and with Coalition members, Coalition staff developed, finalized, and released an electronic, tablet based ORI form using ArcGIS Online Survey123 technology. V/Menands received their tablet with cellular coverage to inspect outfalls and record results. Training completed. Long term use to be determined</p> <p>Priority Activities for Upcoming Year (2019/2020):</p>	

Activity Logs

Activity Date	Data Type	Quantity	Comments

Files

No files to display

Photos

No photos to display



Menands-Village (MS4 Permit #NYR20A144) BMP Detail | Minimum Control Measure: 37. *MCM 5 Post Construction Stormwater Runoff: Post-Construction SMP Inventory [Required]

Added:	4/3/19	Due:	NA
Completed:	NA	Description:	*Goals (activities) evaluated here represent ongoing SWMP Plan implementation. They are grouped using the list of Required Records named in Appendix A of the DRAFT MS4 Permit GP-0-17-002.
		Previous Year Goals (2018/2019)	
		April, 2019 Evaluation/Comments:	GRANT: The Village of Menands SMP (Stormwater Management Practice) inventory is up-to-date as of 9/2018 and mapped using GIS technology. Data is posted on the Coalition mapper (SwIM).
		Priority Activities for Upcoming Year (2019/2020):	

Activity Logs

Activity Date	Data Type	Quantity	Comments
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Files

No files to display

Photos

No photos to display