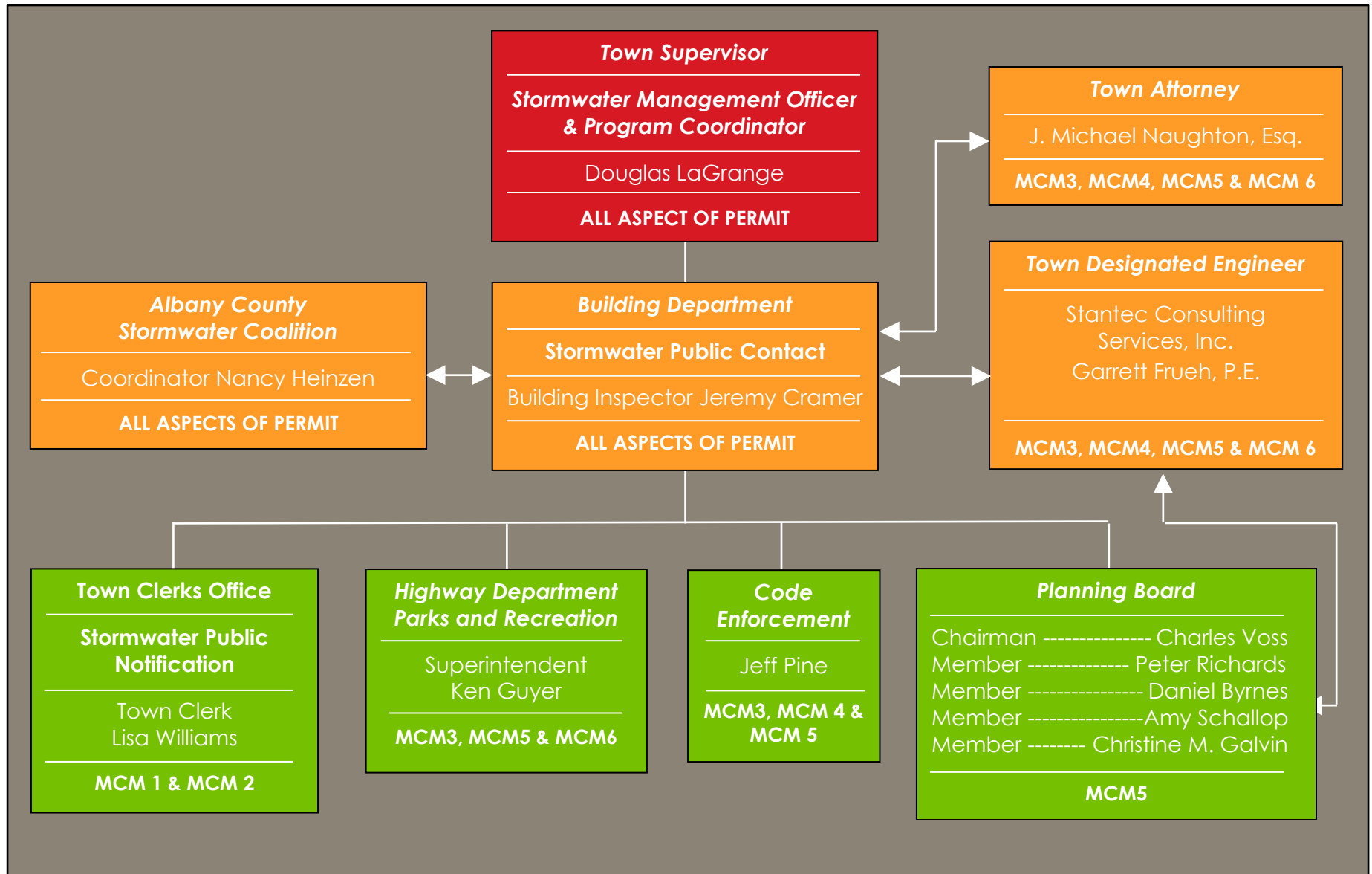


# Town of New Scotland MS4 Organizational Chart



# Town of New Scotland

## MS4 Permit Management Structure and Responsibilities

<u>Department</u>	<u>Key Personnel and Title</u>	<u>Applicable MCM's</u>	<u>Description of Responsibilities</u>
<u>Town Supervisor</u>  &  <u>Building Department</u>  &  <u>Albany County Stormwater Coalition</u>	<u>Stormwater Management Officer</u> <u>Stormwater Program Coordinator</u> <i>Supervisor</i> <i>Douglas LaGrange</i>	MCM 1	<u>Public Education and Outreach</u> Oversee achievement of the measurable goals for each BMP as applicable to New Scotland and outlined in the SWMP with assistance from Town Clerk
		MCM 2	<u>Public Involvement and Participation</u> Oversee achievement of the measurable goals for each BMP as applicable to New Scotland and outlined in the SWMP with assistance from Town Clerk
	<u>Stormwater Public Contact</u> <i>Building Inspector Jeremy Cramer</i>	MCM 3	<u>Illicit Discharge Detection and Elimination (IDDE)</u> Oversee achievement of the measurable goals for each BMP as applicable to New Scotland and outlined in the SWMP with assistance from various Town Departments and the Albany County Health Department.
		MCM 4	<u>Construction Site Runoff Control</u> Oversee achievement of the measurable goals for each BMP as applicable to New Scotland and outlined in the SWMP with assistance from various Town Departments
		MCM 5	<u>Post Construction Stormwater Management</u> Oversee achievement of the measurable goals for each BMP as applicable to New Scotland and outlined in the SWMP with assistance from various Town Departments
		MCM 6	<u>Pollution Prevention / Good Housekeeping for Municipal Operations</u> Oversee achievement of the measurable goals for each BMP as applicable to New Scotland and outlined in the SWMP with assistance from various Town Departments



<u>Department</u>	<u>Key Personnel and Title</u>	<u>Applicable MCM's</u>	<u>Description of Responsibilities</u>
<u>Town Attorney</u>	<i>J. Michael Naughton, Esq.</i>	MCM 3	<u>Illicit Discharge Detection and Elimination (IDDE)</u> Assist with achievement of the measurable goals outlined in BMP's 3-6 IDDE Local Law and 3-8 IDDE Program Procedures
		MCM 4	<u>Construction Site Runoff Control</u> Assist with achievement of the measurable goals outlined in BMP's 4-1 Construction Activity Local Law, 4-2 SWPPP Review Procedures, 4-4 Complaint Procedures and 4-5 Construction Inspection and Enforcement Procedures
		MCM5	<u>Post Construction Stormwater Management</u> Assist with achievement of the measurable goals outlined in BMP's 5-1 Construction Activity Local Law – Post Construction Controls, 5-3 Planning Tools – Non Structural SW Management, 5-4 Green Infrastructure Practices – Local Law Review & Revisions and 5-5 SWPPP Review Procedures (Post Construction Controls)
		MCM 6	<u>Pollution Prevention / Good Housekeeping for Municipal Operations</u> Assist with achievement of the measurable goals outlined in BMP's 6-5 Pesticides and Herbicides Local Laws/Guidelines (Use and Notification), 6-6 Pest Management (IPM Plans, Policies and Procedures) and 6-10 NYSDEC SPDES Multi Sector General Permit



<b><u>Department</u></b>	<b><u>Key Personnel and Title</u></b>	<b><u>Applicable MCM's</u></b>	<b><u>Description of Responsibilities</u></b>
<b><u>Town Designated Engineer</u></b>	<b><u>Stantec Consulting Services, Inc.</u> <i>Garrett Frueh, P.E.</i></b>	MCM 3	<b><u>Illicit Discharge Detection and Elimination (IDDE)</u></b> Assist with achievement of the measurable goals outlined in BMP's 3-6 IDDE Local Law and 3-8 IDDE Program Procedures
		MCM 4	<b><u>Construction Site Runoff Control</u></b> Assist with achievement of the measurable goals outlined in BMP's 4-1 Construction Activity Local Law, 4-2 SWPPP Review Procedures, 4-4 Complaint Procedures and 4-5 Construction Inspection and Enforcement Procedures
		MCM5	<b><u>Post Construction Stormwater Management</u></b> Assist with achievement of the measurable goals outlined in BMP's 5-1 Construction Activity Local Law – Post Construction Controls, 5-3 Planning Tools – Non Structural SW Management, 5-4 Green Infrastructure Practices – Local Law Review & Revisions and 5-5 SWPPP Review Procedures (Post Construction Controls)
		MCM 6	<b><u>Pollution Prevention / Good Housekeeping for Municipal Operations</u></b> Assist with achievement of the measurable goals outlined in BMP's 6-5 Pesticides and Herbicides Local Laws/Guidelines (Use and Notification), 6-6 Pest Management (IPM Plans, Policies and Procedures), 6-10 NYSDEC SPDES Multi Sector General Permit and 6-11 Conveyance System Upgrades – Green Infrastructure



<u>Department</u>	<u>Key Personnel and Title</u>	<u>Applicable MCM's</u>	<u>Description of Responsibilities</u>
<u>Town Clerks Office</u>	<i>Town Clerk Lisa Williams</i>	MCM 1	<u>Public Education and Outreach</u> Assist with achievement of the measurable goals for each BMP as applicable to New Scotland and outlined in the SWMP specifically related to notification and updates posted to the Town's website
		MCM 2	<u>Public Involvement and Participation</u> Assist with achievement of the measurable goals for each BMP as applicable to New Scotland and outlined in the SWMP specifically related to notification and updates posted to the Town's website
<u>Highway Department Parks and Recreation</u>	<i>Superintendent Ken Guyer</i>	MCM 3	<u>Illicit Discharge Detection and Elimination (IDDE)</u> Assist with achievement of the measurable goals outlined in BMP's 3-4 Storm System / Sewershed Mapping - Intermunicipal, 3-8 IDDE Program Procedures, 3-9 Illicit Discharge Record Keeping, 3-10 Illicit Discharge and Waste Disposal Education and 3-11 Spill Prevention and Response Training
		MCM 5	<u>Post Construction Stormwater Management</u> Assist with achievement of the measurable goals outlined in BMP's 5-9 Operations and Maintenance, 5-11 Post Construction Maintenance Resources and 5-12 Post Construction Practices - Reporting
		MCM 6	<u>Pollution Prevention / Good Housekeeping for Municipal Operations</u> Assist with achievement of the measurable goals for <u>ALL</u> BMP's outlined under MCM 6



<b><u>Department</u></b>	<b><u>Key Personnel and Title</u></b>	<b><u>Applicable MCM's</u></b>	<b><u>Description of Responsibilities</u></b>
<b><u>Code Enforcement</u></b>	<i>Code Enforcement Officer Jeff Pine</i>	MCM 3	<u>Illicit Discharge Detection and Elimination (IDDE)</u> Assist with achievement of the measurable goals outlined in BMP's 3-9 Illicit Discharge Record Keeping, 3-10 Illicit Discharge and Waste Disposal Education and 3-11 Spill Prevention and Response Training
		MCM 4	<u>Construction Site Runoff Control</u> Assist with achievement of the measurable goals outlined in BMP's 4-7 Construction Site Operator Training – 4hr and 4-8 Stormwater Pollution Prevention Plan (SWPPP) Record Keeping
		MCM5	<u>Post Construction Stormwater Management</u> Assist with achievement of the measurable goals outlined in BMP's 5-9 Operations and Maintenance and 5-12 Post Construction Practices - Reporting
<b><u>Planning Board</u></b>	<i>Chairman - Charles Voss Member – Peter Richards Member – Daniel Byrnes Member – Amy Schallop Member – Christine M. Galvin Alternate Member – Robert Davies Attorney – Crystal Peck Secretary – Lori-Ann Saba</i>	MCM 5	<u>Post Construction Stormwater Management</u> Assist with achievement of the measurable goals outlined in BMP's 5-6 Municipal, Zoning, Planning Board Training – Coalition Initiated (Better Site Design, Low Impact Development and Green Infrastructure Applications) and 5-7 Municipal Zoning, Planning Board Training – Not Coalition Initiated

