

# BMP Summary Sheet

**Department Name:**

**Category of Municipal Operations: Vehicle and Fleet Maintenance**

<b>BMP Title:</b> <b>Vehicle and Equipment Fueling</b>
<b>BMP Description:</b> <ul style="list-style-type: none"><li>• Spot clean leaks and drips routinely. Leaks are not cleaned up until the absorbent is picked up and disposed of properly.</li><li>• Label drains within the facility boundary to indicate whether they flow to an oil/water separator, directly to a sewer, or to a storm drain.</li><li>• Post signs to remind employees not to top off the fuel tank when filling and ban employees from changing engine fluids at the same location.</li><li>• Report leaking vehicles to fleet maintenance.</li><li>• Equip catch basins with chambers to remove large particles from stormwater in impervious areas. Also maintain these devices.</li><li>• Release accumulated non-contaminated stormwater prior to next storm.</li><li>• Install overflow protection devices on tank systems to warn operator to shutdown transfer pumps when the tank is full.</li><li>• Install protective guards around tanks and pipes to prevent damage.</li><li>• Clearly tag or label all valves.</li><li>• Maintain clean fuel-dispensing areas using dry cleanup methods.</li><li>• Use secondary containment when transferring fuel from the truck to the fuel tank, and cover nearby storm drains.</li><li>• Design fueling areas to prevent stormwater runoff and spills, such as covering the area with a roof structure, paving the area with concrete rather than asphalt and fitting fuel nozzles with hold automatic shutoffs.</li><li>• Apply a suitable sealant that protects the asphalt from spilled fuels in areas where covering is not feasible.</li></ul>
<b>Measurable Goals:</b> <ul style="list-style-type: none"><li>• Clearly label all drains and valves in the facility for employees to know where the water is ending up.</li></ul>
<b>Timeline/Implementation Schedule:</b>
<b>Specific Components and Notes:</b>
<b>Responsible Party for this BMP</b> <p><i>Indicate who specifically is responsible for the implementation and monitoring of this BMP. This should be the individual who is actively involved with the BMP.</i></p> Name: Department: Phone: E-mail: