

BMP Summary Sheet

Department Name:

Minimum Control Measure: Municipal Building Maintenance

BMP Title:	Spill Prevention, Control, & Cleanup
BMP Description:	<ul style="list-style-type: none">• Move material handling indoors, under cover, or away from storm drains or sensitive water bodies, if possible.• Properly label all containers so contents are easily identifiable.• Berm storage areas so that if a spill or leak occurs, the material is contained.• Cover outside storage areas either with a permanent structure or a seasonal one so that rain cannot contact materials.• Check containers often for leaks or spills, and replace deteriorating containers with ones in good condition.• Store, contain, and transfer liquid materials in such a manner that if the contents spilled, they would not discharge or be washed into the storm drain, surface waters, or groundwater.• Place drip pans or absorbent materials beneath all mounted taps and all potential drip and spill locations during the filling and unloading of containers.• For field programs, only transport the minimum amount of material needed for the daily activities and transfer materials between containers at a municipal yard where leaks and spills are easier to control.• If paved, sweep and clean storage areas monthly. Do not hose down area unless water is being collected and disposed properly.• Install a spill control device in any catch basins that collect runoff from areas storing materials that separate and float on water.• Protect catch basins while conducting field activity so if a spill does occur, the material is contained.
Measurable Goals:	
Timeline/Implementation Schedule:	
Specific Components and Notes:	
Responsible Party for this BMP <i>Indicate who specifically is responsible for the implementation and monitoring of this BMP. This should be the individual who is actively involved with the BMP.</i>	
Name:	
Department:	
Phone:	
E-mail:	